



NSC ~ SAWHORSE ADVISORY #49 – September, 2019

The management of **NSC** is pleased to offer this **SAFHORSE ADVISORY**. This is part of our continuing effort to ensure that our workforce remains as safe as humanly possible, both on and off the **NSC** worksite.

Hand Tool Safety Rules

- Carry all sharp tools in sheath or holsters.
- Tag worn, damaged or defective tools "Out of Service" and do not use them.
- Do not use a tool if the handle surface has splinters, burrs, cracks or splits.
- When handing a tool to another person, direct sharp points and cutting edges away from yourself and the other person.
- Do not carry sharp or pointed hand tools such as probes or knives in your pocket unless the tool or your pocket is sheathed.
- Do not perform "make-shift" repairs to tools.
- Do not throw tools from one location to another or from one individual to another.
- Transport hand tools only in tool boxes or tool belts.
- When using hand tools always wear safety glasses and gloves.

Hammer Safety

- Use a claw hammer for pulling nails and for driving nails.
- Do not strike nails or other objects with the "cheek" of the hammer.
- Do not strike one hammer against another hammer.
- Do not use a hammer, screwdriver, file, etc., if your hands are oily, greasy or wet.

Power Drill Safety

- Use brushes or vacuum machinery to remove metal chips, shavings and other debris from the drill table. Do not use your bare hands.

- Do not use dull, cracked or bent drill bits.

Power Saw Safety

- Keep control of saws by releasing downward pressure at the end of the stroke.
- Do not use a saw that has a dull blade.
- Oil saw blades after each use of the saw.
- Keep your hands and fingers away from the saw blade while you are using the saw.
- Do not carry a saw by the blade.

Hand Files & Rasp Safety

- Do not use a file as a pry bar, hammer, screwdriver or chisel.
- When using a file or a rasp, grasp the handle in one hand and the toe of the file in the other.
- Do not hammer on a file.

Chisel Safety

- Use a chisel that has been sharpened; do not use a chisel that has a dull cutting edge.
- Hold a chisel by using a tool holder if possible.
- Clamp small work pieces in the vise and chip towards the stationary jaw when you are working with a chisel.

Tool Boxes, Tool Chests & Cabinets

- Use the handle when opening and closing a drawer or door of a tool box, chest, or cabinet.
- Tape over or file off sharp edges on tool boxes, chests or cabinets.
- Do not stand on tool boxes, chests or cabinets to gain extra height.
- Lock the wheels on large tool boxes, chests or cabinets to prevent them from rolling.
- Push large chests, cabinets and tool boxes; do not pull them.
- Do not open more than one drawer of a tool box at a time.
- Close and lock all drawers and doors before moving the tool chest to a new location.
- Do not use a tool box or chest as a workbench.
- Do not move a tool box, chest or cabinet if it has loose tools or parts on the top.